



Report to: Audit & Governance Committee Meeting
22 April 2026

Director or Business Manager Lead: Sanjiv Kohli Deputy Chief Executive / Director –
Resources and Section 151 Officer

Lead Officer: Nick Wilson, Assistant Business Manager Financial
Services on ext 5331

Report Summary	
Report Title	Counter-Fraud Activities from 30 September 2025 to 31 March 2026
Purpose of Report	To inform Members of counter-fraud activity undertaken since the last update reported on 30 September 2025.
Recommendations	That Members note the report
Reason for Recommendation	To promote a strong counter-fraud culture, it is important that Members are aware of the Council’s response to fraud and the results of any actions taken.

1.0 Background Information

1.1 An element of the role of the Audit & Governance Committee is to provide assurance to the Council that its anti-fraud arrangements are operating effectively. In order to do this, counter-fraud activity reports are brought to the Committee twice a year. These reports detail the number of cases detected, amounts lost, the outcome of cases and amounts recovered, together with any other counter fraud work that has been undertaken.

2.0 Counter Fraud Detection

2.1 The Housing Benefit fraud team was transferred to the Fraud and Error Service at the Department for Works and Pensions on 1 December 2015.

2.2 Any housing benefit cases identified as potentially fraudulent are referred to the Fraud and Error Service at the DWP for investigation, likewise the Fraud and Error service when

investigating other national benefits will request information from us if there is a housing benefit indicator.

- 2.3 For 2025/26 no referrals have been received from the Fraud & Error Service, resulting in Housing Benefit overpayments.

The Fraud & Error Service also issued 27 requests for information from us regarding potential fraudulent claims.

- 2.4 In addition, the Department for Work and Pensions issue monthly data matches they have deemed as high risk for investigation.

- 2.5 HMRC also issue notifications of earning and pensions changes each month which are checked against existing housing benefit and council tax support claims to ensure that up to date figures have been used in any assessment. For the period 1st April 2025 to 31st March 2026 736 notifications were received from HMRC.

- 2.6 The migration of the working age Housing Benefit caseload to Universal Credit has now been completed. The Housing Benefit caseload has therefore reduced to 2,222 and the only working age Housing Benefit claims in payment will be those where the customer is residing in temporary or supported exempt accommodation. In effect, most Housing Benefit claims going forward will be for pension age customers only.

3.0 **Other Counter-Fraud Work**

Fraud Risk Register

- 3.1 Based on the Fraud Risk Register that was presented to the committee on the 16 April 2025 the table below shows progress against the identified actions:

Action	Due Date	Update	Revised date
Update Acquisition and Disposal policy	May 2025	Complete	
Ensure all properties receive an annual inspection	August 2025	Complete	
Automate onboarding through implementation of new ICT module	December 2025	This action has been removed, as the current solution is not expected to be used in the longer term	
Refresh of Counter fraud training to Planning team	July 2025	Complete	

- 3.2 During March 2026, the Business Manager – Financial Services liaised with fraud risk owners to review their risks. The outcome of the fraud risk register review is tabled elsewhere on this agenda but below are additional control measures that are due to be put into place.

Action	Due Date	Update	Revised date
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Where a sole trader holds a lease, clarity from the lessor will be sought to ensure the validity of the lease and hence the liable party of Business Rates	June 2026		New action
Refresher training on fraud risks delivered to the Revenues and Benefits team	June 2026		New action
ICT Asset inventory verification by all staff	June 2026		New action
Provide guidance for Managers around recruitment	June 2026		New action
Enhance appointment process to include a declaration around second jobs	June 2026		New action
Training delivered to managers around attendance	June 2026		New action
Reminder to managers on approving overtime hours and flexi-time	June 2026		New action
Review of Planning Scheme of Delegation and Planning protocols	July 2026		New action
Review reports from new Housing Management System in relation to allocation of homes	September 2026		New action
Complete a census of all housing tenants	March 2027		New action

4.0 The National Fraud Initiative (NFI)

4.1 The National Fraud Initiative (NFI) is a data-matching exercise where electronic data is collected from numerous agencies including police authorities, local probation boards, fire and rescue authorities as well as local councils and a number of private sector bodies. The data collection is carried out by the Cabinet Office and is reviewed for any matches that might reveal fraudulent activity. e.g. a record of a person's death exists, but that person is still claiming state pension. The potential matches are sent to individual bodies for investigation to check if there is another, innocent explanation. Most data sets are currently submitted every two years, apart from single person discount data which is submitted every year.

4.2 As an alternative approach to previous years, a County wide single person discount review was conducted during 2025/26 by a third party selected to conduct the exercise with the major preceptors agreeing to pay the costs pro rata according to the % share of the Council Tax bill.

- 4.3 In total, following a rigorous data matching exercise with Experian and a further in-depth filtering process where 16,258 single person discount cases were validated as correctly claiming the discount, initial canvass letters were issued to the remaining 4,156 households on 25th July 2025 requiring households to validate their single person discount status or provide updated details with regard to who is living at the property.
- 4.4 Reminder letters being issued to 1,703 households on 15th August 2025 due to no response. At the end of the SPD review process 1,036 households had failed to respond to both review letters and as such, were subject to their discount being removed with effect from 1st April 2025.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Nil.